

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 9:30 A.M.
MONDAY, AUGUST 1, 2016**

The Bradford County Board of County Commissioners convened in a regular meeting on Monday, August 1, 2016, at 9:30 a.m., in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

PRESENT: Chairman Lewis, Commissioner Riddick, Commissioner Sellars, Commissioner Thompson and Commissioner Chandler.

ALSO PRESENT: Brad Carter, County Manager; Rachel Rhoden, Deputy County Manager; Will Sexton, County Attorney; Ray Norman, Clerk of Courts; Jim Farrell, Finance Director; Marlene Stafford, Deputy Clerk; Paul Funderburk, Road Superintendent; Dean Bennett, Facility Maintenance Director; Randy Andrews, Zoning Director; Brian Johns, Emergency Management Director; Chip Ware, Fire Marshal; Mark Crawford, Press; Kelly Canady, Community Development Director; Bennie Jackson, Solid Waste Director; Allen Parrish, Emergency Medical Services Director; Rod Crawford, Building Official; Robert Perone, Library Director; Sheriff Smith; and Capt. Smith.

CALL TO ORDER: Chairman Lewis called the meeting to order at 9:30 a.m.

PUBLIC COMMENTS:

Eldridge Hayes--Commented on the following:

- Agenda Requirements - F.S. 120.525(5)
- Approved minutes for Zoning Board meetings.
- Emergency Items - Asked the Board to be very clear as to why emergencies items are being considered.
- Requested an answer on where public notices and minutes for Zoning Board meetings are located.
- Requested a link to the County Commission archived minutes be added to the footer of the County website.
- Citizens locked out of the County Commission Chambers during a public Zoning Board meeting. Mr. Hayes stated that this is hearsay, that he did not witness it taking place.

There was brief discussion.

Jim Tatum (Historian for Our Santa Fe River)--Phosphate Mine

- Asked the Commission not to issue a permit for the proposed phosphate mine and to revise the County LDR's to update and prohibit mines located near the Santa Fe River or the New River.

Paul Still--Commented on the following:

- Urged the Commission not to get into the business of providing lighting for rural subdivisions. These communities should be able to raise the funds independently. He is also opposed due to the ecological impact.
 - Chemours Mining Operation - Erosion and impact on water quality and quantity. The Chemours Company's national pollutant discharge elimination system permit is up for renewal. This process allows individuals to request a public meeting regarding the permit; he has requested a public meeting and urges the County to do the same.
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CONSENT AGENDA:

- A. CONSIDER APPROVAL OF A SHIP DEMO/REPLACEMENT LOAN NOT TO EXCEED \$84,500.00 ON FILE NO. 2016-05-S**
- B. CONSIDER APPROVAL OF A SECOND AMENDMENT TO CONTRACT #2010-07-02-087 PRP, UNDER THE SHIP HARDEST HIT FUND PRINCIPAL REDUCTION PROGRAM, TO RENEW A SECOND ONE-YEAR TERM BEGINNING 09-01-16 AND ENDING 08-31-16**
- C. CERTIFICATE OF COMPLETION AGREEMENT ON CR231 (From CR235 to Union Co. Line)**
- D. REQUEST PERMISSION TO REFER DELINQUENT EMS ACCOUNTS TO GILA CORPORATION MUNICIPAL SERVICES BUREAU FOR FURTHER COLLECTION EFFORTS IN THE AMOUNT OF \$173,309.53**
- E. CONSIDER RETROACTIVE APPROVAL OF AN INTERAGENCY/PUBLIC WORKS AGREEMENT (Local Agreement) BETWEEN BRADFORD COUNTY AND FLORIDA DEPARTMENT OF CORRECTIONS FOR USE OF STATE INMATES IN PUBLIC WORKS (Approved by the Chairman on 07-23-16)**

Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 5-0, to approve the [Consent Agenda](#) in its entirety.

APPROVE PAYMENT OF BILLS--COMMISSIONER THOMPSON:

*Commissioner Thompson moved, seconded by Commissioner Sellars, and **carried 5-0, to approve payment of the bills as reviewed.** (The Distribution List is on file in the Finance Department of the Office of the Clerk of Courts.)*

COUNTY ATTORNEY REPORTS--WILL SEXTON: None.

SHERIFF REPORTS--GORDON SMITH:

Sheriff Smith reported that a recent audit of the communication system was performed to ensure that they are operating in compliance with the Criminal Justice User Agreement with the Florida Department of Law Enforcement of the Federal Bureau of Investigation Criminal Justice Information Services Security Policy. The audit found that the Sheriff's Office has established the proper controls and safeguards and is in full compliance with all requirements.

**A. VFW BUILDING PROPOSAL (Building Official and Fire Marshal
Estimated Cost for Building Repairs/Upgrades --\$14,260.00)**

Sheriff Smith reported on the [completed inspection](#) of the VFW building and the cost estimate for repairs/modifications of \$14,260. The property is valued more than the proposed estimate and would be beneficial to the community. There is no need for a kitchen and the use of inmate labor would reduce the estimated cost. Sheriff Smith asked the Commission to accept the building from the VFW.

Incited by inquiry of Commissioner Chandler, there was brief discussion regarding a funding source to cover the unbudgeted repairs.

Sheriff Smith agreed that any cost associated with the building would come out of his budget.

*Commissioner Chandler moved, seconded by Commissioner Riddick, and **carried 5-0, to accept the gift of the VFW building as presented.***

CLERK REPORTS--RAY NORMAN:

A. PRESENTATION OF 2016-2017 TENTATIVE BUDGET

(Copies of the 2016-2017 Tentative Budget were provided to each Commissioner, County Staff and the Press prior to the meeting.) Clerk Norman briefly reviewed the 2016-2017 Tentative Budget of \$44,292,938.

B. BOARD TO SET PROPOSED MILLAGE RATE (2016-2017 Tentative Budget Based on 9.1104 mills)

Clerk Norman advised that a proposed millage rate of 9.1104 mills is an increase of \$226,550.00 in ad valorem taxes.

Clerk Norman announced the dates for the Tentative and Final Budget/Millage Hearings as follows: Tentative Hearing-September 15, 2016 at 5:30 p.m., and Final Hearing-September 26, 2016 at 5:30 p.m.

Commissioner Sellars moved, seconded by Commissioner Thompson, and carried 5-0, to set the 2016-2017 Proposed Millage Rate at 9.1104 mills

Clerk Norman recognized Chris Thurow, I.T. Director, for receiving the 2016 FLGISA Technology Achievement Award in innovative use of technology to service the public with the "Building Bridges Project".

At the request of Clerk Norman, Mr. Thurow addressed the Commission. Mr. Thurow advised that the partners for this project are Santa Fe College, the University of Florida, the UF Athletic Association, the State of Florida and Bradford County. Without the help of the Clerk, the County Manager and staff, and the County Commission, the project would not have been possible. The County executed an agreement with Florida Lambdarail, the State Universities Internet that goes from Tallahassee all the way to Key West. Bradford County is the second county in the State of Florida that is on that network, Palm Beach County being the first.

COUNTY MANAGER REPORTS--BRAD CARTER:

A. CONSIDER APPROVAL OF A MORTGAGE MODIFICATION ON SHIP PURCHASE ASSISTANCE FILE #2009-01-S TO REMOVE ONE OF THE MORTGAGOR'S NAMES FROM THE MORTGAGE AS COURT ORDERED--KELLY CANADY, Community Development Director

Ms. Canady requested approval to remove one of the mortgagor's names from the mortgage on SHIP file No. 2009-01-S.

Commissioner Sellars moved, seconded by Commissioner Chandler, and carried 5-0 to approve the mortgage modification on SHIP Purchase Assistance File No. 2009-01-S as requested.

B. CONSIDER APPROVAL FOR THE EXISTING MORTGAGOR ON SHIP PURCHASE ASSISTANCE FILE 2009-01-S TO RECEIVE CASH BACK FROM REFINANCING THIS LOAN WITH THEIR FIRST MORTGAGE COMPANY (Contingent Upon Approval of Item 7-A)--KELLY CANADY, Community Development Director

Ms. Canady requested approval for the existing mortgagor on SHIP Purchase Assistance File No. 2009-01-S to receive cash back from refinancing the mortgage (A above). The cash received back will be used to make repairs to the home.

Commissioner Thompson moved, seconded by Commissioner Sellars, and carried 5-0, to approve for the existing mortgagor on SHIP Purchase Assistance File No. 2009-01-S to receive cash back from refinancing this loan with the first mortgage company.

C. REQUEST PERMISSION TO AWARD A BID ON A DEMO/REPLACEMENT PROJECT, FILE NO. 2016-02-S, TO FLORIDA HOMES, INC. (Low Bidder) IN THE AMOUNT OF \$73,875.00 (Local Bidder Refused to Invoke Local Preference Ordinance)--KELLY CANADY--Community Development Director

Ms. Canady recommended awarding a bid to Florida Homes, Inc., low bidder, for a DEMO/Replacement Project File No. 2016-02-S, for \$73,875.

Commissioner Sellars moved, seconded by Commissioner Riddick, and carried 5-0, to award the bid to the low bidder, Florida Homes, Inc., for \$73,875.00.

D. CONSIDER APPROVAL OF AN AGREEMENT FOR CONSTRUCTION OF A DWELLING UNIT ON DEMO/REPLACEMENT FILE NO. 2016-02-S BETWEEN BRADFORD COUNTY AND FLORIDA HOMES, INC. IN THE AMOUNT OF \$73,875.00 (Contingent Upon Approval of Item 7-C)--KELLY CANADY, Community Development Director

Ms. Canady presented the Agreement for Construction for consideration.

Commissioner Sellars moved, seconded by Commissioner Riddick, and carried 5-0, to approve an Agreement for Construction between Bradford County and Florida Homes, Inc., for File No. 2016-02-S, in the amount of \$73,875.00.

COMMISSIONER'S COMMENTS:

A. STRAWBERRY ACRES LIGHTING REQUEST (Approximate Cost \$2,100)--Commissioner Chandler

Commissioner Chandler requested lighting for Strawberry Acres at the entrance. The approximate cost is \$2,100. There is a possibility that some of the residents could contribute.

Mr. Carter recommended a "not to exceed" amount, which may be lower if the residents contribute.

Commissioner Chandler moved to approve a not to exceed amount of \$2,100.00 for the installation of lighting at the entrance of Strawberry Acres. Commissioner Riddick seconded the motion.

Commissioner Sellars pointed out that although she is not opposed to the request, this is not a budgeted item and expressed some concern about setting precedence for other rural subdivisions. She suggested establishing a "not to exceed" amount for any project being considered.

Commissioner Chandler agreed that criterion should be established and followed when considering such requests. He suggested including a requirement that the residents must raise half of the estimated cost before a project is even considered.

Chairman Lewis asked Mr. Sexton to prepare some guidelines for consideration.

There being no further discussion, the MOTION CARRIED 5-0.

Commissioner Chandler reminded the Board and staff that the County needs to continue to work on procuring more grants.

Commissioner Sellars commented on the following:

- Asked the Commission to consider setting a budget workshop.

Following brief discussion, a budget workshop was set for September 1 at 6:00 p.m.

B. HOMEOWNER'S ASSOCIATION LIGHTING REQUEST FOR EDITH ELLEN ESTATES (Approximate Cost \$3,150.00)--Commissioner Riddick

Commissioner Riddick presented a proposal for lighting for Edith Ellen Estates. The total cost is \$6,300.00 for three lights, with the County's portion being \$3,150.00 and the Homeowners Association portion being \$3,150.00. The actual contract would be between the Homeowners Association and FP&L and the Homeowners Association will pay the monthly light bill and pole rentals.

Discussion ensued.

Clerk Norman advised that the request could be covered within this years' budget.

Commissioner Riddick moved to approve the expenditure of \$3,150.00 to the Edith Ellen Homeowners Association, with a contract between the Homeowners Association and FP&L and the Homeowners Association paying the monthly electric bill and pole rental.

Commissioner Sellars reiterated her concern about approval without set criterion to go by.

Discussion ensued. There was a consensus not to approve any more lighting requests prior to the adoption of criterion/regulations for such projects.

There being no further discussion, the ***MOTION CARRIED 5-0.***

C. CONSIDER APPROVAL OF COST ESTIMATE FOR ESTABLISHMENT AND CONSTRUCTION OF NEW FIRE STATION (Theressa 2-B) ON CR21B--Commissioner Riddick

Commissioner Riddick presented a proposal for the establishment and construction of a new fire station on CR21B, Theressa 2-B ([handout](#)). There are two available sites: 1) Three acres at Santa Fe College Watson Center. The County currently has a communication tower on this site and a new tower is scheduled to be installed. 2) A County barrow pit on SE 8th Avenue. The Santa Fe site is the preferred site.

(08-01-16 Regular Meeting)

The proposed fire station is 90x50, would have four bays, one bath, an office, storage, front and rear concrete pads, water, sewer, electric, culverts, handicap parking, plans and permits for an estimated cost of \$225,000. The Keystone Volunteer Fire Department has agreed to donate \$75,000, leaving a balance of \$150,000. The County will receive \$1.2 million worth of fire equipment, 10 Firefighter I's, 14 Firefighter II's, eight (8) certified EMT's and 10 certified paramedics. The building construction will be put out for bid. The volunteers will sign up and apply to become Theresa Volunteer firefighters and would be required to abide by all Bradford County rules.

Incited by inquiry of Commissioner Chandler regarding building and equipment maintenance costs, Mr. Johns advised that he would not ask for an increase in the Volunteer Fire Department budget. He would be able to run the new station with the current budget.

Clerk Norman advised that the \$150,000 needed for the building is included in the 2016-2017 Tentative Budget.

Mr. Carter reported that discussions with Santa Fe College have been favorable to this point.

Commissioner Riddick moved, seconded by Commissioner Thompson, and carried 5-0, to approve the proposal as presented, with the Santa Fe College Watson Center site being the preferred site.

**D. CONSIDER APPROVAL OF AGREEMENT OF PROPERTY TRANSFER
WITH KEYSTONE HEIGHTS VOLUNTEER FIRE DEPARTMENT,
INC.--Commissioner Riddick**

Commissioner Riddick advised that the agreement has not been completed, but should have ready by the August 18th meeting.

Commissioner Riddick expressed his heartfelt appreciation to the Board for supporting the new fire station.

(08-01-16 Regular Meeting)

CHAIRMAN COMMENTS--EDDIE J. LEWIS:

- Asked Mr. Funderburk to check on the solar stop sign on SE 144th at Alexander Street.

ADJOURN: There being no further business, the meeting adjourned at 10:35 a.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

EDDIE J. LEWIS, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK TO THE BOARD

Minutes prepared by Marlene Stafford, Deputy Clerk

**Minutes approved by BOCC at the Regular Scheduled Meeting
of** _____